

Kansas Association of the Deaf  
**BOARD BOARD MEETING MINUTES**  
April 14, 2024.  
Topeka & Shawnee County Public Library  
Anton Room 202

**I. Call the meeting in order**

President Kim Anderson called the meeting to order at 4:31 pm.

**II. Roll Call**

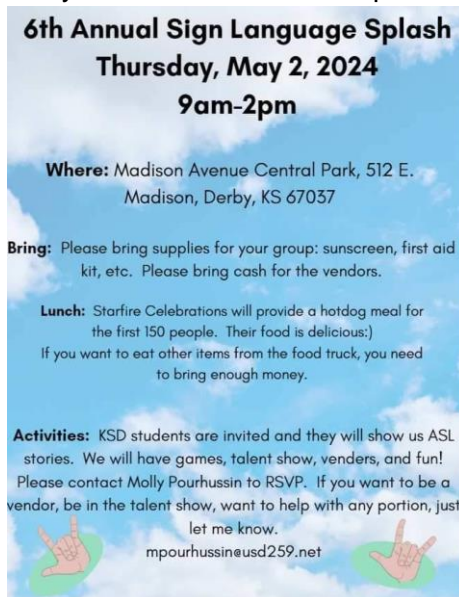
- President Kim Anderson **(Present)**
- Vice President Chris Haulmark **(Absent)**
- Secretary/Treasurer Zavia Wheeler **(Absent)**
- Youth Program Coordinator Jessica Schultz **(Present)**
- Appointed Board Member Adriana Gonzalez **(Present)**
- Appointed Board Member Cameron Symansky **(Present)**
- Appointed Board Member Annette Caraway **(Present)**

**III. Approval of Meeting Minutes**

- [January 21, 2024 Board Meeting Minutes](#)  
Cameron Symansky (Jessica Schultz) moved to approve the January 21, 2024 minutes as read. **PASSED**

**IV. Communications**

- Wendy McGregor from Wichita asked if KAD would like to have a booth at the 6th Annual Sign Language Splash on Thursday, May 2, 2024 from 9 am to 2 pm at the Madison Avenue Central Park, 512 E. Madison, Derby, KS 67037. If want to join, let Molly Pourhussin know at [mpourhussin@usd259.net](mailto:mpourhussin@usd259.net).



**V. Board Reports of KAD Officers**

President Kim Anderson

- Participated in zoom mtg with KAI-RID and KCDHH to consider a “listening session” or restart the “Community Conversation Series” on February 13, 2024.

- Attended the SA Region II Zoom meeting with Chris Haulmark and Adriana Gonzalez, February 13, 2024.
- Facilitated the Superbowl TraumaTownhall Meeting, February 18th, 2024, 2 to 4 pm. A total of 34 attended (23 virtual, 11 in-person). Now has 1.3k views and 10 shares.
- On behalf of the Townhall participants and Deaf Kansans, coordinated the drafting of a letter to the NAD Board. Chris Haulmark provided the English and Spanish versions. Jessica, Cameron and Adriana provided the ASL version, February 26, 2024.
- Presented the Distinguished Service Award to Senator Molly Baumgardner at the State Capitol during the Senate Education Committee meeting on February 28th, 2024, with Adriana Gonzalez and Annette Caraway.
- Completed the 'President's Corner' for KAD's Quarterly March 2024 Newsletter.
- Coordinated the membership drive/vlogs among board members for the March 2024 Newsletter and in time for the March 15th, 2024 deadline to submit the total number of members for Delegates/Alternates allowed for NAD Conference.
- Attended the SA Region II Zoom Meeting, March 10th, 2024 with Chris Haulmark.
- Attended the KCDHH DEI Committee Zoom meeting, chaired by Annette Caraway and co-chaired by Adriana Gonzalez, as the notetaker on March 19th, 2024.
- Conducted the Board Retreat April 14, 2024 before the Board Meeting.

### **Vice President** Chris Haulmark

I regret to inform you that due to personal travel plans to Montana and its neighboring states to disconnect from social media, I am unable to attend the current board meeting in person. Consequently, I am submitting this report in written form to fulfill my duties as Vice President of KAD.

Our advocacy efforts have been relatively quiet of late, with only a few issues arising that were promptly addressed. Last month, at my own expense, I traveled to Denver to attend the DeafBlind Limitless (DBL) conference. This event was a remarkable opportunity to network with fellow Deaf leaders and partake in the early sessions of the Early Hearing Detection and Intervention (EHDI) conference that followed. My experience at the DBL conference was enlightening, offering me the chance to inspire as a role model of the Deaf community to audiologists and other professionals entrenched in audiological perspectives as a Deaf influencer. I am hopeful that my presence and interactions have left a lasting impression on these individuals.

A critical takeaway from the conference was the emphasis on the importance of touch-based communication, as shared by the DeafBlind presenters. This insight has prompted me to ponder how we might better incorporate this understanding into our community interactions and advocacy efforts.

In terms of organizational development, I am currently drafting an amendment to the bylaws, which I aim to propose at the upcoming National Association of the Deaf (NAD) conference. This amendment seeks to refine our governing documents in alignment with our evolving needs and objectives.

I must express my profound admiration for the progress each member of the KAD board has achieved. Together, we have initiated substantial advancements, generating a ripple effect that has captured the attention of other states. Our collective efforts are a testament to the potential for positive change within the Deaf community in Kansas. It is crucial that we maintain our momentum and continue to strive towards further enhancements for our community.

I commend all of you for your dedication and commitment to work. Let us continue to make strides towards our shared goals and ensure the flourishing of our community.

• TREASURER REPORT FOR MARCH 2024 (Kim)

**March 1-31, 2024**

| KAD GENERAL FUND BUDGET  | 2023-2025 BUDGET<br>Approved at GBM 7/2023 | Proposed budget balance - <b>current expenses</b> =<br><b>remaining budget balance</b> |
|--|--|--|
| <b>1. Accounting</b>   | \$100.00                                   | \$100.00   |
| - Certified CPA  |  |  |
| <b>2. Board Expenses</b>   | \$750.00                                   | \$464.24 - <del>\$18.76</del> = <b>\$445.48</b>  |
| - Transportation   |  |  |
| - Other expenses   |  |  |
| <b>3. Delegates - NLTC</b>   | \$2,750.00                                 | \$532.79   |
| <b>4. Delegates NAD (NBDA)</b>   | \$5,350.00                                 | \$3,087.29 + <b>\$1,095.59</b> = <b>\$4,182.88</b>                                     |
| <b>5. Dues/ Taxes</b>  | \$500.00                                   | \$260.00   |
| - NAD Org. Dues (\$200 yr)   |  |  |
| - State Info Report Fee (\$40 yr)  |  |  |
| <b>7. Awards/Recognitions</b>  | \$150.00                                   | \$103.00   |
| <b>8. Gifts to KSD</b>   | \$500.00                                   | \$500.00   |
| <b>9. Youth Programs</b>   | \$1,500.00                                 | \$1,500.00   |
| - JrNAD (\$100 yearly)   |  |  |
| - YLC or Deaf Camps  |  |  |
| <b>10. Leadership Training</b>   | \$700.00                                   | \$700.00   |
| - Speaker about leadership   |  |  |
| <b>11. Insurance/Bond (\$136 yearly)</b>   | \$300.00                                   | \$164.00   |
| <b>12. Postage</b>   | \$200.00                                   | \$195.38 - <del>\$9.20</del> = <b>\$186.18</b>   |
| - Stamps   |  |  |
| <b>13. Printing/Newsletter</b>   | \$200.00                                   | \$55.16  |
| - Meeting Minutes  |  |  |
| - Brochures  |  |  |
| - Newsletter   |  |  |
| <b>14. Public Relations</b>  | \$2,000.00                                 | \$1,385.00   |
| - MDHAC (\$500 yearly)   |  |  |
| - KAD Display Board  |  |  |
| - Booths   |  |  |
| <b>15. State Conference/Cookout</b>  | \$1,500.00                                 | \$1,500.00   |
| - Boards' regist. and lodgings   |  |  |
| - Conference/cookout expenses  |  |  |
| <b>16. Social Justice</b>  | \$2,000.00                                 | \$1,897.32 - <del>\$138.81</del> = <b>\$1,758.51</b>                                   |
| <b>17. Sponsorship</b>   | \$2,000.00                                 | \$2,000.00   |
| <b>18. Misc/ZOOM/WIX</b>   | \$500.00                                   | \$500.00   |
| Proposed Budget - <b>Expenses</b> + <b>Revenue</b> =<br><b>PROPOSED BUDGET BALANCE</b> | <b>\$20,750.00</b>                         | <b>\$15,937.46 - \$166.77 + \$1,095.59 = \$16,866.28</b>                               |
| ZVRS Fund  | \$1,566.77                                 | \$1,566.77   |
| Drei McIntosh's DB Fund  | \$947.93                                   | \$947.93   |
| DIP 101  | \$3,565.78                                 | \$3,690.78   |
| Interpreter Section Committee  | \$4,000.00                                 | \$4,000.00   |
| Special <b>FUNDS</b> Balance →   | <b>\$10,080.48</b>                         | <b>\$10,205.48</b>   |

**Revenues**

|      |   |           |
|------|---|-----------|
| 3/19 | Memberships/ Donations thru Paypal(direct transfer) | \$ 895.59 |
| 3/19 | Memberships/Donations CASH/CHECKS (deposit)         | \$ 200.00 |

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**Total Revenues    \$1,095.59**

**Expenses**

|      |   |           |
|------|---|-----------|
| 3/11 | ASL Connections   Interp Srvcs for SB Townhall (Line #16)         | \$ 138.81 |
| 3/12 | USPS Postage for mailing newsletters to 10 mbrs (Line #12)        | \$ 9.20   |
| 3/   | Mileage Reimbursement to Annette Caraway - Townhall Mtg (Line #2) | \$ 18.76  |

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**Total Expenses    \$ 166.77**

Checking account's balance as of March 31, 2024 = \$17,037.06

| <b>KAD Budget as of March 31, 2024</b>   |                     |
|--|---------------------|
| Checking Account   | \$17,037.06         |
| <b>ZVRS Fund Balance</b>   | \$1,566.77          |
| <b>Drei McIntosh's Deafblind Fund Balance</b>  | \$947.93            |
| <b>DIP 101 Fund Balance</b>  | \$3,690.78          |
| <b>Interpreter Committee Fund Balance</b>  | \$4,000.00          |
| Checking acct balance - Special <b>FUND</b> s =<br><b>KAD's General Fund Balance</b> | <b>\$6,831.58</b>   |
| <b>KAD'S General Fund Balance</b>  | <b>\$6,831.58</b>   |
| <b>Special FUNDS Balance</b>   | \$10,205.48         |
| <b>Budget Balance</b> (match bank statement 3/31/2024)                               | <b>\$17,037.06</b>  |
|  |                     |
| LaRosh #4038 (as of March 28, 2024)  | \$119,758.68        |
| Merrill Lynch #4047 (as of March 28, 2024)   | \$ 73,359.29        |
| <b>Total of M.L. Accounts</b> (#4038 + #4047)  | <b>\$193,117.97</b> |
|  |                     |
| Checking Account   | <b>\$17,037.06</b>  |
| Total of Merrill Lynch accounts  | <b>\$193,117.97</b> |
| <b>Grand Total</b>   | <b>\$210,155.03</b> |

- The State of Kansas **INFORMATION REPORT** (formerly known as the ANNUAL REPORT) has been filed and the \$80 fee has been paid on April 2, 2024 - ahead of the May 15th deadline. This report is required to be filed every two years.

- The **IRS 990-N e-Postcard** for tax year 2023 has been filed on April 2, 2024, ahead of the May 15th deadline. This 990-N is required annually when gross receipts (without subtracting costs or expenses) are \$50,000.00 or less.
- Letters reminding Affiliates/Chapters of their expired memberships, encouraging them to renew, was sent via email on April 11, 2024.

**Secretary** Zavia Wheeler (absent)

- Enrolled and participated in the Deafhood 101 course.
- Put together the March Newsletter in time for the membership drive.

**Youth Program Coordinator** Jessica Schultz

- Attended the Superbowl Trauma Townhall Meeting, February 18th, 2024, 2 to 4 pm.
- ASL Translation NAD Letter for the Deaf Kansas Community
- Enrolled and participated in the Deafhood 101 course.
- Provided IEP Workshop for the parents of deaf children on March 26th, 2024 at Olathe Downtown Library.

**Appointed Board Member** Annette Caraway

- Participated in the MCDHH DeafBlind Task Force meeting in Jefferson City, MO with Chris Haulmark & Adriana Gonzalez on February 23, 2024.
- Attended and observed the presentation of the Distinguished Service Award to Senator Molly Baumgardner at the State Capitol during the Senate Education Committee meeting on February 28th, 2024, with Adriana Gonzalez and Kim Anderson.
- Attended the Superbowl Trauma Townhall Meeting, February 18th, 2024, 2 to 4 pm.
- Co-Chaired with Adriana Gonzalez the 1st KCDHH DEI Committee meeting through zoom on March 19th, 2024 at 4 p.m.
- Attended the virtual KCDHH Commission Meeting, representing KAD, on April 12th.

**Appointed Board Member** Cameron Symansky

- Attended the Super Bowl Trauma Townhall Meeting, February 18th, 2024, 2 to 4 pm.
- ASL Translation NAD Letter for the Deaf Kansas Community
- Attended IEP Workshop for the parents of deaf children on March 26th, 2024 at Olathe Downtown Library.
- Represented KAD at KSD Career Fair on March 20th, 2024 in Olathe with Zavia Wheeler
- Represented for KAD at Capitol Deaf Day in Topeka on March 27th, 2024

**Appointed Board Member** Adriana Gonzalez

- Completed Deafhood 101 Workshop in February 2024
- Participated in the MCDHH DeafBlind Task Force meeting in Jefferson City, MO with Chris Haulmark & Adriana Gonzalez on February 23, 2024.
- DSAT is pausing the processing of our proposal to KCDHH.
- DeafBlind advocacy is put on hold until fund to start the planning process.
- T-shirt is holding until KAD's plan for a new logo

## VI. Ratification of Email / Video Conference Motions from Board Members

- I Adriana Gonzalez (Jessica Schultz), move to ratify the following three email motions:
  - **MOTION:** Cameron Symansky [Zavia Wheeler] moves to send 2 Delegates and 2 Alternates to the 2024 NAD Conference: Jessica Schultz, Adriana Gonzalez, Annette Caraway & Chris Haulmark.
  - **MOTION:** Cameron Symansky [Zavia Wheeler] moves to combine the use of budget line items #3 (NAD) , #2 (NLTC), & #16 (Social Justice) for all expenses towards the 2024 NAD. Conference.
  - **MOTION:** Annette Caraway (Cameron Symansky), move that KAD invest in sending Chris Haulmark to the ADA Symposium in Minneapolis, MN from June 9th -12th, 2024 to participate in the extensive training and complete the test to become a certified ADA Coordinator using the funds from ZVRS budget line item up to \$1,500 to cover registration, hotel and transportation.
- **RATIFICATION MOTION CARRIED**

## VII. Unfinished business

- A. The NAD Delegates (Jessica, Annette and Adriana) and Alternate (Chris) need to pay their NAD membership dues. Delegate selection form has already been submitted to NAD. Once all are NAD members, can proceed with registration and flight reservations. Two hotel rooms have been secured for June 30th(check-in) to July 7th (check-out). The Delegates will share a room, and the alternate delegate will find a roommate(s). The roommate(s) will donate their share of the room cost. Once everyone is registered, they will get notifications to complete the COR training before the NAD Conference.
- B. According to the Bylaws: *Students who graduate from Kansas high schools during the last two years prior to the meeting of the Association shall be admitted as a member of the Association with a free 2 years of membership. However, membership renewals are the responsibility of the graduate.* How do we want to extend this offer to all Deaf students across the state of Kansas, not just to KSD students? Historically, only KSD students have been receiving this perk. Will start with promoting this perk at the ASL Splash in Derby, KS on May 2nd. Will have a sign up sheet and some promotional materials to distribute.

## VIII. Important Business to Decide

- A. KAD Booth at the 6th Annual Sign Language Splash, May 2, 2024. Adriana will attend. Kim will go pending on her schedule availability.

## IX. New Business

**KAD-BD-24-14:** I, Cameron Symansky (Jessica Schultz), move that KAD reserve a hotel for Adriana and Kim on May 1st, 2024 for having a Booth at the May 2nd, 2024 Annual Sign Language Splash in Derby, Kansas, using the budget line item #14 Public Relations. **MOTION CARRIED**

**KAD-BD-24-15:** I, Cameron Symansky (Jessica Schultz) move that KAD create 200 PR postcards for the booth at Annual Sign Language Splash on May 2nd, using the budget line item #14 Public Relations. **MOTION CARRIED**

## X. Announcements

- 1.OCD, Vice President, Cameron Symansky, shared that OCD will have a General Business Meeting on Saturday, May 11th, 2024, at 3 p.m. Would like to see all KAD Board members there if possible.

**XI. Adjournment**

The meeting was adjourned at (5:56) pm.

The next Board meeting will be at the Topeka & Shawnee County Public Library on July 28th, 2024

Future Board meetings:

| <b>YEAR</b> | <b>DATE/TIME</b>             | <b>ACTIVITY</b>              | <b>LOCATION</b>                          |
|-------------|------------------------------|------------------------------|--|
| <b>2024</b> | <b>July 28th, 2:00 PM</b>    | Board Meeting, Topeka, KS    | Topeka & Shawnee County Public Library   |
| <b>2024</b> | August 1 <sup>st</sup>       | Newsletter Due               |  |
| <b>2024</b> | <b>October 20th, 2:00 PM</b> | Board Meeting, Topeka, KS    | Topeka & Shawnee County Public Library   |
| <b>2024</b> | November 1 <sup>st</sup>     | Newsletter Due               |  |
| <b>2025</b> | <b>January 19th, 2:00 PM</b> | Board Meeting, Topeka, KS    | Topeka & Shawnee County Public Library   |
| <b>2025</b> | February 1 <sup>st</sup>     | Newsletter Due               |  |
| <b>2025</b> | <b>April 20th, 2:00 PM</b>   | Board Meeting, Topeka, KS    | Topeka & Shawnee County Public Library   |
| <b>2025</b> | May 1 <sup>st</sup>          | Newsletter Due               |  |
| <b>2025</b> | <b>June or July ?</b>        | Statewide Cookout/GB Meeting | Gage Park, Topeka, KS – Big Gage Shelter |
|             |                              |                              |  |

Secretary,

Secretary of the Kansas Association of the Deaf