

Kansas Association of the Deaf

**BOARD MEETING MINUTES**

October 27, 2024

2:00 pm to 4:00 pm

Virtual

**I. Call the meeting in order**

President Kim Anderson called the meeting to order at 2:01 pm.

**II. Roll Call**

- President Kim Anderson **(Present)**
- Vice President Chris Haulmark **(Present)**
- Secretary/Treasurer Zavia Wheeler **(Present)**
- Youth Program Coordinator Jessica Schultz **(Present)**
- Appointed Board Member Adriana Gonzalez **(Present)**
- Appointed Board Member Cameron Symansky **(Present)**
- Appointed Board Member Annette Caraway **(Absent)**

Observers: Ann/Jack Cooper (Olathe), Katie Wise (Wichita), Amy Adams (Ottawa), Shirley Sears (Olathe), Eliza Kragh (Montana)

**III. Approval of Meeting Minutes**

- July 28, 2024 Board Meeting Minutes

Secretary to ask board if any corrections are needed for the July 28, 2024 meeting minutes. If there are no corrections, the minutes stand approved.

**No corrections noted, minutes stand approved.**

**IV. Communications**

- Received an email from member Amy Adams requesting copies of meeting minutes for 2003, 2023 through 2024 and for the 2019 and 2021 General Business Meeting Minutes. 2023 -2024 minutes were provided on the website for the public. Vice President Chris gave her copies of the 2019 and 2021 GBM minutes. Invited her to look through KAD's boxes in the storage for the older minutes. She came by on October 3rd. She stated she was not able to find what she was looking for.
- Received thank you letters and reports from Khaliah Frazier and Orlando Cobos-Sosa for sponsoring them to attend the YLC this past summer. Khaliah shared that YLC impacted her life in ways she didn't expect, such as learning how to let go of things she has no control over and getting out of her comfort zone to learn how to interact with other people from different backgrounds and from all over the USA. Orlando shared that he learned so much more about leadership, that there are few styles that help one become a leader, such as encouraging participation, practicing delegation and giving direction. Both would like to see more of this and apply what they have learned to be the best they can be.
- Received an inquiry from Aimee Chappelow, asking how the Drei Memorial Fund can be used? Responded that the fund has not been used yet, that it has a balance of \$947.93. Agreed that there is a need to develop guidelines on how to use the fund. Suggested that if a DeafBlind committee was set up, then the first project the committee could work on would be to develop the guidelines for using the funds and

also to consider working with KCDHH on utilizing its CAF fund as a source to implement a CoNavigation program in Kansas.

- Received an inquiry from a mother of a Deaf child, asking for some advocacy tools to use in preparation for advocating for their child's education rights during an IEP meeting. Provided a few tips on how to ensure a 100% equal and equitable language access and acquisition for the child. Key fact to highlight to the IEP team is that Signed and Spoken Languages are processed in the same part of the brain, therefore American Sign Language and English are on equal footing, neither are superior nor inferior to one another. 'Good Enough' is not acceptable for either. Therefore, for the IEP team/administration to boldly state their team's limited ASL, gestures and pictures will be 'good enough' for the full 6 weeks evaluation process is inexcusable. Their admission to having limitations to ASL is a strong admission of knowing they are in the wrong. There is no excuse for it. Just as they would never boldly assign someone that has very limited English to be 'good enough' for any evaluation process. This admission of a wrong act shows a full disrespect to the Deaf child's rights to an equal standard of excellence in education and evaluations afforded to its peers that are non-Deaf. Recommended to the mother to get in touch with Dr. Kaitlyn Millen, an IEP Consultant and to Robert Cooper of KCDHH for further support.
- Received an inquiry from a KAD member and former KAD President, Ann Cooper, asking why the board meeting was rescheduled and moved to a virtual format, inquired if it could be moved back to in-person format and to have it at the Olathe Club of the Deaf to allow for members to observe and share their thoughts and concerns to the entire board. Provided some parliamentary review, that it falls under the board's purview to change meeting dates as needed to ensure the board can achieve quorums and conduct necessary business and that the shift to a virtual format aims to increase board member attendance for quorum purposes and accessibility. Also, per parliamentary guidelines, the appropriate channels for members to share their concerns, issues, and/or ideas is by contacting the President or any other board member directly with any concerns, issues and/or ideas they would like the board to consider. All board members' email addresses are made available to the public in both the newsletter and on the website. Went ahead with providing Ann all board members' email addresses for her convenience.
- Received an invite to a zoom meeting planning for a "Know Your Neighbor" event, hosted by the City of Olathe in collaboration with MDHAC and KSD. The meeting will be on November 4th at 4 pm. The event itself will be on March 3, 2025. The city is wanting to have the Deaf community involved in making it a success. Zavia has agreed to attend on behalf of KAD.
- Received an email cc'd to all board members from siblings Joyce & Dan Brubaker, as representatives of the LaRosh Family. They wanted to share their thoughts about the updated/revised Deaf Gain LaRosh Scholarship. Responded with an invitation to a virtual conference meeting. Now awaiting their response.
- Received another email cc'd to all board members from Ann Cooper, sharing some emails from former KAD board members sharing what they remember regarding the history of the LaRosh Scholarship.

## **V. Board Reports of KAD Officers**

### **President Kim Anderson**

- Completed the 'President's Corner' and put together KAD's Quarterly August 2024 Newsletter.

- Have been busy since August with the **Lights On! Deaf Up!** Fundraiser. Sent out requests for Silent Auction Items to over 100 companies and requests for Partnerships to over 70 companies/individuals. 23 companies donated items. 9 companies joined as partners. This is not counting board contributions, which needs to be turned in by October 30th, three days from today. Researched and found a fundraising platform to use at no charge to nonprofit organizations for their Silent Auctions, Raffles, Registrations, Memberships, Donations, Event Tickets, Online Shop, Custom Sales and more. The fundraising platform is Zeffy. Very user friendly, I was able to set up our raffle, membership, donation, admission tickets, and silent auction. All are available to the public, except for the silent auction, which will be made available to the public closer to the date of the fundraiser.
- Traveled to Raytown, MO to visit with Jason Curry, CEO of Scomm on Friday, September 27th, 2024. Shared about the upcoming fundraiser and KAD's future goals. Mr. Curry expressed his support of KAD's endeavors and looks forward to seeing how it progresses over time and has offered to allow KAD to use its' facility/grounds for any events if ever need it and at no charge and would like to continue providing partnership support to KAD to continue with elevating Deaf lives, regardless of a Deaf person's level of auditory input or none, as well as supporting the respect of the Deaf community's vibrant signed languages around the country and world. He provided a partnership check for the **Lights On! Deaf Up!** fundraiser and expressed that KAD can count on SCOMM for an annual support for this fundraiser, we just have to ask.
- Traveled to Wichita with Vice-President Chris Haulmark on Saturday, October 12th, 2024. Attended Wichita Association of the Deaf (WAD)'s General Business Meeting and Board Meeting. Observed the meetings. WAD President Wendy McGregor allowed Chris and I to give some updates about KAD. Shared about KAD's upcoming **Lights On! Deaf Up!** Fundraiser and encouraged all to participate. Also shared that the KAD board will make a decision soon on whether it will host its 2025 General Business Meeting at WAD. Should make a decision at the upcoming board meeting on October 27th. Encouraged all to make plans to become a KAD member (to vote), attend the GBM and to consider running for any officer position to serve on the KAD Board.
- Attended and participated in the NAD Region II State Association virtual meeting on Sunday, October 13, 2024. Shared with Region II about the upcoming fundraiser, encouraging all to share and participate. Also shared about Zeffy, a fundraising platform for Nonprofit organizations to use at no cost. Also shared about KAD will soon make plans to set up a committee/meeting for Phase 2 of LEAD-K to reverse the current data results.
- Will attend the virtual LAP-DHH Stakeholder Council Meeting on November 6th, 2024.

#### **Vice President** Chris Haulmark

- Enjoyed putting together vlogs, created by other board members, to be prepared for the outgoing newsletter.
- Visited Wichita Association of the Deaf with President Kim Anderson to observe their General Business Meeting and Board Meeting. Was honored to share updates on KAD, NAD, and his personal litigation against the City of Wichita.
- Only got a social justice request related to accessibility at a jail facility. Was able to advocate with a simple phone call to clarify technology issues
- Approached by Sy and Leonard Hall about conference partnership with KCDHH.

Treasurer Zavia Wheeler

• TREASURER REPORT FOR September 2024

**September 1 - 30th, 2024**

KAD GENERAL FUND BUDGET	2023-2025 BUDGET Approved at GBM 7/2023	Proposed budget balance - <b>current expenses + revenue = remaining budget balance</b>
<b>1. Accounting</b>	\$100.00	\$100.00
- Certified CPA		
<b>2. Board Expenses</b>	\$750.00	\$405.88
- Transportation		
- Other expenses		
<b>3. Delegates - NLTC</b>	\$2,750.00	\$140.91
<b>4. Delegates NAD (NBDA)</b>	\$5,350.00	\$574.93
<b>5. Dues/ Taxes</b>	\$500.00	\$180.00
- NAD Org. Dues (\$200 yr)		
- State Info Report Fee (\$40 yr)		
<b>7. Awards/Recognitions</b>	\$150.00	\$103.00
<b>8. Gifts to KSD</b>	\$500.00	\$500.00
<b>9. Youth Programs</b>	\$1,500.00	\$900.00
- JrNAD (\$100 yearly)		
- YLC or Deaf Camps		
<b>10. Leadership Training</b>	\$700.00	\$700.00
- Speaker about leadership		
<b>11. Insurance/Bond (\$136 yearly)</b>	\$300.00	\$28.00
<b>12. Postage</b>	\$200.00	\$186.18
- Stamps		
<b>13. Printing/Newsletter</b>	\$200.00	\$91.94
- Meeting Minutes		
- Brochures		
- Newsletter		
- Membership cards/forms		
<b>14. Public Relations</b>	\$2,000.00	\$2,301.42 - \$205.00 + \$2,194.56 = \$4,290.98
- MDHAC (\$500 yearly)		
- KAD Display Board		
- Booths & Fundraisers		
<b>15. State Conference/Cookout</b>	\$1,500.00	\$1,500.00
- Boards' regist. and lodgings		
- Conference/cookout expenses		
<b>16. Social Justice</b>	\$2,000.00	\$127.09 + \$79.01 = \$206.10
<b>17. Sponsorship</b>	\$2,000.00	\$2,000.00
<b>18. Misc/ZOOM/WIX</b>	\$500.00	\$268.10 - \$206.80 = \$61.30
Proposed Budget - <b>Expenses + Revenue = PROPOSED BUDGET BALANCE</b>	\$21,000.00	\$10,107.45 - \$411.80 + \$2,273.57 = \$11,969.22
<b>ZVRS Fund</b>	\$1,566.77	\$389.77
<b>Drei McIntosh's DB Fund</b>	\$947.93	\$947.93
<b>DIP 101</b>	\$3,565.78	\$3,690.78
<b>Interpreter Section Committee</b>	\$4,000.00	\$4,000.00
Special <b>FUNDS Balance</b> →	\$10,080.48	\$9,028.48

**Revenues**

9/23	Donations/Membership (Line #16) / Partnership (Line #14)	\$ 543.57
9/26	Refund for Deafhood 101 from MDHAC (Line #14)	\$ 205.00
9/27	Affiliate (Line #16) / Partnership for Fundraiser (Line #14)	\$1,525.00

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**Total Revenues    \$2,273.57**

**Expenses**

8/30	Deafhood 101 Registration for Annette (Line #14)	\$205.00
9/4	Tech Soup   Discount Renewal for Website (Line #18)	\$ 34.00
9/4	Wix   Website Premium Plan 2 yr renewal (Line #18)	\$172.80

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**Total Expenses    \$411.80**

Checking account's balance as of September 30, 2024 = **\$ 11,956.28**

**Our 6-month audit of the finances for June 1st, 2024 to November 31st, 2024 is coming up soon. We will need to have the Audit completed before the next Board meeting, which will be January 19, 2025.**

<b>KAD Budget as of September 30, 2024</b>	
Checking Account	\$11,956.28
ZVRS Fund Balance	\$389.77
Drei McIntosh's Deafblind Fund Balance	\$947.93
DIP 101 Fund Balance	\$3,690.78
Interpreter Committee Fund Balance	\$4,000.00
Checking acct balance - Special FUNDs = KAD's General Fund Balance	\$2,927.80
<b>KAD'S General Fund Balance</b>	<b>\$2,927.80</b>
Special FUNDs Balance	\$9,028.48
<b>Budget Balance</b> (match bank statement 9.30.2024)	<b>\$11,956.28</b>
Merrill Lynch #4038 (as of 9.30.2024) (LaRosh)	\$126,602.53
Merrill Lynch #4047 (as of 9.30.2024)	\$78,564.38
<b>Total of M.L. Accounts</b> (#4038 + #4047)	<b>\$205,166.91</b>
Checking Account	<b>\$11,956.28</b>
Total of Merrill Lynch accounts	<b>\$205,166.91</b>
<b>GRAND TOTAL</b>	<b>\$217,123.19</b>

**Secretary Zavia Wheeler**

- No report

#### **Youth Program Coordinator** Jessica Schultz

- As Fundraiser Chairperson, I reached out to 20 businesses via email and completed several online donation and contact request forms, with support from Adriana. We received a few gift card donations, though some businesses informed us they had reached their donation limits for the year. With the school year starting, my focus on the fundraiser has been limited, and additional help is needed. President Kim has graciously offered to assist by taking over outreach to more businesses. (Thank you, President Kim!)
- Made a vlog for the fundraiser announcement.
- Collected items for baskets for the Fundraiser event! So excited!
- In the process of meeting with Cameron and Zavia developing a program for a Fundraiser event. (Set to a meeting on Monday, 10/28).

#### **Appointed Board Member** Annette Caraway

- No Report

#### **Appointed Board Member** Cameron Symansky

- No Report

#### **Appointed Board Member** Adriana Gonzalez

- Attended KCDHH commission meeting last August.

### **VI. Ratification of Email / Video Conference Motions from Board Members**

- **MOTION:** I, Chris Haulmark (Annette Caraway), move that KAD invest in sending Adriana Gonzalez to the Empowering Latino Deaf and Hard of Hearing Youth retreat hosted by Council De Manor in Salisbury, CT from October 24th to 27th to serve as a chaperone using the funds from Sponsorship budget line #17 up to \$500 to cover the airline expenses. **MOTION CARRIED. MOTION NOT RATIFIED.**
- **MOTION:** I, Chris Haulmark, (Jessica Schultz) move to rescind the previous motion approved by email regarding sending Adriana Gonzalez to the Empowering Latino Deaf and Hard of Hearing Youth retreat in Connecticut, as the trip did not take place. **MOTION CARRIED.**

### **VII. Unfinished business**

#### **A. Update on the *Lights On! Deaf Up!* Fundraiser.**

1. All board members' baskets/items due October 30th, three days from today.
2. As of today, we have met 71% of our fundraising goal. Check out the ***Lights on! Deaf Up!*** fundraising budget to see its progress. If all goes well, especially if ALL board members do their part, we will far exceed our fundraising goals, it will be considered a very successful fundraiser successful enough to become an annual event.
3. We have exceeded our goal for the Partnerships. The goal was \$2,000. We now have 8 partners donating \$4,239.56 with one more partnership on the way bringing it to \$4,579.56. This is truly some amazing support from all of the partners!
4. We have exceeded our goal of \$1,000 for the combined value of donated items for the silent auction. We now have 23 items with a combined value of \$3,526.58. This does not include the value of all board members' donated baskets/items. Again, this is an amazing number of businesses donating!

5. We now have exactly three weeks left to promote the fundraiser, especially the Raffle and Admission Tickets. Recommend for each board member to promote three or more times a week by sharing on social media, texting and/or private messaging to family, friends and colleagues.
6. We will make the silent auction go live one week before the event - or as soon as the board members' baskets/items are posted on the Silent Auction platform. The 'go live' date will be Sunday, November 10th, 2024 and will end Saturday, November 16th, 2024 at 3:15 p.m. Right now, all board members have access to the silent auction to double check that everything looks good. All auction items will have a starting bid of \$5. The \$5 starting bid is out of the ordinary. KAD is going to test this for the first time to see how it goes to learn from it for future fundraisers. KAD does not want to keep any items after the event. All items must go. The \$5 starting bid will most likely guarantee that all items will have a bidder. We will have to promote to the community that this is not a bargain fundraiser. Rather, it is a support fundraiser, encouraging all to outbid each other in support of KAD getting the full value of each item donated by all the fabulous businesses that donated items.
7. Cameron, Jessica & Zavia are all working on the program portion of the event. They will coordinate it. Cameron will be absent due to a funeral service for a family friend in another state. This means Jessica & Zavia will be coordinating the event. They may recruit volunteers from the community if needed.
8. All board members are welcome to participate in any aspect of the fundraiser. They are also welcome to recruit volunteers to help with any portion of the event.
9. Very important that pictures be taken of the event for the upcoming newsletter. Chris is already assigned to be the photographer and tech person. All board members are encouraged to take pics too and share for the newsletter.
10. There will be frequent correspondence for the next three weeks for the last few little details, such as set up, supplies, appetizers etc. Please be up to date on checking your Marco Polos or text messages.

#### **VIII. Important Business to Decide**

- A. Decide on the location and date of the 2025 Biennial General Business Meeting. Two choices, both at no charge to KAD:
  1. Topeka & Shawnee County Public Library, Saturday, June 21st, 2025 10 a.m to 5 pm, Marvin Auditorium 101BC, total capacity with tables/chairs is 164, without table/chairs total capacity is 320,
  2. Wichita Association of the Deaf, total capacity is 70, can choose a date.

#### **IX. New Business**

**KAD-BD-24-19:** I, Cameron Symansky (Adriana Gonzalez), move that KAD host its' 2025 Biennial General Business Meeting at the Wichita location on the date of Saturday, June 21st, 2025. **MOTION CARRIED**

**KAD-BD-24-20:** I, Chris Haulmark (Cameron Symansky), move that the KAD temporarily suspend the acceptance and processing of all scholarship applications pending a thorough review of our procedures to ensure we are optimally serving the Deaf community in Kansas while maintaining full compliance with our bylaws and all applicable legal regulations and requirements governing the nonprofit organizations. A progress report will be provided at the next quarterly board meeting. **MOTION CARRIED**

#### **X. Announcements**

1. Jessica Schultz will be out of town from October 31st through November 3rd and will

- be unavailable for communication during this time, including over the weekend.
2. Chris Haulmark shared he will be doing a presentation on ADA at the Nebraska Conference on November 2nd. All are welcome to attend. It's in Omaha, Nebraska.

**XI. Adjournment**

The meeting was adjourned at 3:34 pm.

The next Board meeting will be at the Topeka & Shawnee County Public Library on January 19th, 2025.

Future Board meetings:

YEAR	DATE/TIME	ACTIVITY	LOCATION
2024	November 2024	Newsletter Due	
2025	January 19th, 2:00 PM	Board Meeting, Topeka, KS	Topeka & Shawnee County Public Library
2025	February 2025	Newsletter Due	
2025	April 20th, 2:00 PM	Board Meeting, Topeka, KS	Topeka & Shawnee County Public Library
2025	May 2025	Newsletter Due	
2025	June ?	General Business Meeting	TBA

Secretary,

Zavia Wheeler  
 Secretary of the Kansas Association of the Deaf