

**KAD 2009 CONFERENCE**  
**GUIDELINE TO WRITING BY-LAWS PROPOSAL FORM**  
**DEADLINE: MAY 1, 2009 (POST MARKED AND E-MAILED BY MAY 1)**

This document provides basic guidelines on how to write a successful by-laws proposal. Double-check what is written. Share your draft proposal with several others to be sure it is clearly stated and easily understood – before you actually submit it to the Law Committee. All proposals will be based on the official revised June 20, 2007 By-Laws. E-mail address: [sdundas@cox.net](mailto:sdundas@cox.net).

If you miss the deadline, the proposal will be moved to motion in new business and referred to 2009-2011 term Law Committee for KAD 2011 Conference.

Proposal Format:

Each proposal has four (7) parts:

- Date
- By-Laws Referral
- The title of the proposal itself
- The proposal author's name
- Proposed Revision
- Rationale
- Law Committee Recommendation

Date: Be sure you write the date and have it postmarked or e-mailed by **MAY 1, 2009**

By-Laws Referral

- Identify which Article and Section you are referring to.

Title of Proposal- Give a title of your proposal (what is it about?)

Proposed Revision

- Please copy the original section of by-laws you are proposing, then if there are anything you want to take out, please make the fonts red with strike through, if there are any addition you want to make, please make the font blue.

Rationale

- Clearly explain the reason you are making proposal and what kind of impact it will have on KAD Board of Directors and KAD Members as a whole.

Law Committee Recommendation

The Law Committee will review your proposal and make any necessary recommendation on the outcome of the proposal.

# 2009 OFFICIAL KAD *BY-LAWS* PROPOSAL FORM

**PRINT OR TYPE CLEARLY**

PROPOSAL DATE: 4/30/09 BY-LAWS REFERRAL: Article VI Section 1.

PROPOSAL TITLE: Meetings

PROPOSAL Author's Name: John Doe

*Motion Author MUST be current member of KAD in good standing. Proposals submitted by non-members will NOT be accepted.*

PROPOSED REVISION: \_\_\_\_\_

Section 1. The Association shall meet in conference each ~~odd~~ even numbered  
year at such time and place as may be determined upon by the Executive Board.

MOTION RATIONALE (Why): Odd Years conflicts with other Deaf  
events.

2007-2009 LAW COMMITTEE RECOMMENDATION: The Law Committee is  
reminding that the National Association of the Deaf Conferences which takes  
place each even numbered year and it can pose a problem for this proposal. It is  
recommended that one re-consider this proposal.